



Safe Work Method Statement

All workers should sign off on page 7 to verify that they understand all the requirements of this Safe Work Method Statement.

Contractor – William Beaumont LLP

Site Name / Job:

Site Manager:

Contractor Activity : CSCS card to Work Requirement Yes / No

Tasks (T)

List the tasks required to perform the activity in the sequence they are carried out.

Hazards and Risks (H/R)

What can harm you - Hazards?

What can happen - Risks?

Risk control measures

List the control measures required to eliminate or reduce the risk of injury and detail how the control measures will be put in place.

Who is responsible?

Write the name of the person responsible (site supervisor or above) to implement the control measures identified.

Tasks (T)	Hazards and Risks (H/R)	Risk control measures	Who is responsible?
Arrival at site	Hit by other vehicles or on site plant. Entry to unsafe areas.	Report to site office for induction before entering or starting work on site. Site and general induction of all employees. Park in specified area and appropriately. Risk assessment of job site and work areas including egress in buildings.	



Unloading of vehicle

Back and shoulder injuries

Slips, trips

Falls in open trenches

Injuries from trips, slips and falls

Use team lifting techniques or mechanical means for manual handling.

Training in manual handling.

Unload vehicles in an area clear of traffic, plant & equipment.

Unload vehicle in clear level area.

Site entry & set up equipment

Hit by falling objects or hit by on site plant & equipment.

Electrocution from overhead wires when carrying or setting up ladders.

Slipping on wet areas.

Back injuries.

Determine clear access. Ensure trenches have been backfilled or barricading has been erected.

Training in the use of P.P.E equipment such as hardhats, fluro vest etc.

Check position of wires.

Training in manual handling and the set up of ladders.

Additional care taken in wet conditions or areas.



Sanding & Preparation

Inhaling dust when sanding

Cuts, splinters

Slips, trips & falls

Electrocution from electric sanders

Use PPE equipment eg dust masks when sanding.

Training in the use of P.P.E equipment.

Avoid sanding against the grain. Use P.P.E equipment such as gloves if required.

Training in the set up & use of portable ladders.

Ensure work area is clear of equipment & waste building materials. Ensure handrails, void & fall protection, are in place.

Training in the use & set up of extension leads.

Electrical test & tagging of all equipment.



Paint Application
Internal

Back or shoulder injury when lifting paint tins

Possible injury if lever slips

Inhale fumes; contaminate skin, eye damage from splashing paint.

Falls of ladders

Trips over materials when rolling

Skin damage or contamination

Training in manual handling.

Team lifting when required.

Read material safety data sheets & manufactures recommendation prior to opening cans.

Read MSDS data sheets all ventilation requirements are to be checked.

Training in use of P.P.E equipment when required.

Training in the use of portable ladders

Ensure work area is clear

Use P.P.E equipment such as protective clothing

eg overalls or long sleeves.



Paint Application
External

Falls from ladders or scaffolds
Hit by falling materials
Falls from lower roofs
Hit by on site plant & equipment

Training in the use of portable ladders & working from heights.
Ensure when working under others, safety head protection is worn. Ensure employees don't either barricaded or warning signed areas.
Ensure safety guardrails are erected.
Use P.P.E equipment such as fluro vest.
Set up only in safe clear areas.



Notes;

Any further site specific observations / notes should be detailed here, including action to be taken if any.

Date:

Noted by:

Signed:



Sub Contractor / Site Operative

I have read and understood the safe work method statement and agree to abide by this document.

I'm responsible for the safety of myself and others whilst on-site and will act in a safe and responsible manner.

I agree to act immediately If at any point I feel unsafe by informing the Site Manager.

Signed: